

# MIDDLE BUCKS INSTITUTE OF TECHNOLOGY

SECTION: ADMINISTRATIVE EMPLOYEES

TITLE: ABOLISHING A POSITION

ADOPTED: July 1, 1991

REVISED:

310. ABOLISHING A POSITION	
1.Purpose SC 1106	It is the responsibility of the Executive Council to provide the administrative staff necessary for the implementation of the educational program for the students and for the proper operation of the school and do so efficiently and economically.
SC 1124	The Executive Council recognizes its responsibility to maintain administrative staff positions consistent with the needs of the school.
2.Authority SC 1124(2)	In the exercise of its authority to reduce staff or abolish positions, the Executive Council shall give primary consideration to the effect upon the educational program and shall ascertain that elimination of a program is approved by the Department of Education.
3.Guidelines	The abolishment of administrative positions may be brought about by many facts, such as decline in student enrollment, changes in the economic and tax base of the school, and the need for operating economies.
4.Delegation of Responsibility	The Director and Superintendent of Record shall recommend annually to the Executive Council the number of administrative positions needed for the school to function efficiently. The Director also should be responsible for recommending the abolishment of unnecessary positions.
Pol. 311	Reduction in staff as a result of the abolishment of positions shall be in accordance with law and the procedures set forth in Board Policy 311.